

High School Planning Council Minutes

7/30/10

Members Present: Maryellen Symer, Jen Adams, Melissa Thomas, Tim Brunson, Donna Thomas, Brian Kane, Dan LeClaire, Stephanie Andrejcek, Jen Jonaitis, Jackie Grassmann, Amy Durant, Marta Roberts-Pekar, Lia Mavridou

General Information and Procedures

- ◆ Review of the Purpose of Planning Council. We reviewed Article 16 Section 3 of the Teachers Association Contract – “School Building Councils.”
- ◆ Review of Shared Decision Making Guidelines - The council reviewed the mandatory checklist for shared decision making committees.
- ◆ Brief Orientation to Planning Council Working Procedures.
- ◆ Review of the criteria for goal setting.

Old Business

Update on Building Goals for 2009-2010 School Year.

The council reviewed last year’s building goals:

- Goal #1 - To increase the Regents diploma rate to 97% and the Merit diploma rate to 55% by September 2013.
- Our regent’s diploma rate for the 2009-10 school year was 84.9% and our merit diploma rate was 49.43%. These figures are as of June 2010 and do not include our August graduates.
- Goal #2 – To continue to strengthen and create connections and opportunities for all students during 2010-2011 school year.

Review of 2009-2010 Planning Council Goals. Action plan charts from the Safety and Security Committee and the Health and Wellness Committee were reviewed. The progress of each committee during the 2009-2010 school year was discussed.

The schedule for Freshman Orientation was discussed. It will be the same as last year and will occur on Wednesday, September 8th, 2010. Faculty members will be asked to assist and present some of the informational sessions. Thursday, September 9th will take the place of the October staff development day. Friday, September 10th will be the first day of classes. The schedule will be modified so that all classes will meet for 36 minutes giving students the opportunity to meet all of their teachers before the weekend. Monday, September 13th will be an A day. Sophomores will meet with administrators on Monday from 9:25 until 9:40. Juniors will meet with administrators on Tuesday from 9:25 until 9:40.

New Business

- Lia Mavridou is the new staff development representative from Planning Council.
- Since the SRO program has been eliminated we will no longer have the help of Trooper Healy. There are no hall monitors for the 2010-11 school year. We will continue to have three security guards.
- Due to a shortage of teachers available to conduct homeroom, one of the senior homerooms has been split up and subdivided among the remaining classrooms.

- Fourteen (14) courses have been eliminated for the 2010-11 school year. Guidance has also had more requests for classes than the number of available sections. This will impact the size of learning labs and limit opportunities for students.
- Student and Faculty handbooks have been updated for the 2010-11 school year. The plan for next year will be to begin the review process earlier in the school year. Teachers will be asked for input concerning the handbooks before the end of the first semester.
- ◆ Last spring, following the presentation on homework, a survey was distributed to faculty members. Thirty-two (32) individuals completed the survey and these results were shared.
- ◆ 2010-2011 Goals and Action Plan Development

**High School Planning Council
2010-11 Goals**

1. Review student and faculty handbooks and make recommendations for revisions to fulfill the requirement for a code of conduct annual review.
2. Continue to revise and recommend safety and security plans and communicate these plans to faculty, staff, students, and parents to fulfill SAVE requirements.
3. Continue to support the building technology committee's efforts to facilitate and promote the use of technology to enhance student instruction where appropriate.
4. To support the implementation and use of PowerSchool.
5. Continue to support transition programs and procedures for students.
 - Continue to investigate post-graduate transition needs of upper classmen.
6. Continue to address health and wellness issues at the high school.
7. As state requirements evolve, continue to examine the merit diploma requirements and make recommendations to School Planning Council and Cabinet.
8. To review and examine academic climate issues throughout the year.
 - Academic Detention Program
 - Electronic Devices

Committees

Safety and Security (B. Kane / M. Symer)
 Technology (M. Thomas)
 Transition (D. Thomas / M. Symer)
 Health and Wellness
 (M. Roberts-Pekar / D. Manning)
 Academic Climate (J. Adams / T. Brunson)

Ad-Hoc Committees

Merit Diploma Committee
 Student Handbook
 Faculty Handbook
 PowerSchool (J. Jonaitis)