

## **High School Planning Council Minutes**

### **3/8/11**

Members Present: Maryellen Symer, Jen Adams, Melissa Thomas, Tim Brunson, Jen Jonaitis, Marta Roberts-Pekar, Helen Smrstik, Jordan Armstrong, Sheryl Lauria, Laurie Kruppenbacher, Donna Thomas, Lia Mavridou, Jacki Grassmann, Amy Durant (welcome back!)

Absent: Brian Kane, Stephanie Andrejcek, Dan LeClaire, John Antoski

#### 1. **Announcements:**

##### **SGO:**

- Spirit Week raised a total of \$1070.00 from admission fees, refreshments, and team registration fees.
- Saturday, April 30<sup>th</sup>, 2011 at 7pm a Suburban Council Dodgeball tournament will be held at Shenendehowa High School. BH-BL is sending two teams. Good Luck!
- The Superintendent's Advisory Board met 3/8/11 with Superintendent Schultz.
- The Board of Education will be meeting with SGO on March 23<sup>rd</sup>.

##### **PTSA:**

- This month's meeting was cancelled.
- The pie fundraiser is starting. Order forms are available in the main office.
- An electronic PTSA newsletter will go out the beginning of April. Please send any items you wish to have included in the newsletter to Laurie Kruppenbacher or Laura Foster. (Information regarding Afterprom and dress code reminders will be included in this newsletter).
- Elections are in April

##### **Cabinet:**

- Meeting held 3/2/11
- Labels for MSDS sheets were distributed to departments.
- Personal Instructional Technology equipment needs to be checked out by tech support.
- Students are not allowed to use personal tech equipment unless specified by an IEP or 504.
- There has been a student appeal request to graduate with a regent's diploma despite having a failing score on a regent's exam. A committee is forming to address this request. There are strict guidelines regulating this procedure. Please see the cabinet minutes for more details.
- Department representatives are reminded to review current inventory and order any items that will be needed for the remainder of the year.

## **CSEA:**

- Due to budget cuts, there is one less custodian in the building each morning. This has been a concern during some incidents (roof leaks, parking lot/sidewalk concerns).
- In extreme circumstances, a request should be made to Dan Diggins to get additional, temporary support from another building if needed. At this time, there is not additional money to hire more help during the day.

### **2. Old Business:**

- Members of Planning Council have been asked to complete a survey evaluating the shared decision making process at the high school. 10 survey responses were collected and the results shared with members of planning council.
- The surveys will be forwarded to TA president Jason Lasky. He will be sharing these evaluations of the shared decision making process with Mr. Schultz and the Board of Education. (All of the building councils in our district are completing the same survey).
- A mandatory checklist for shared decision making committees was completed and this (together with a discussion of our survey results) allowed for completion of a biannual review.

### **3. New Business:**

- Team Time: a survey was distributed to the building regarding the use/frequency of team time.
- Mr. Schultz and Dr. Evans have requested that the high school implement a more formalized approach to team time by fitting 30-40 minutes of guaranteed weekly time into our schedule. (Currently, the elementary teachers have 30 minutes of team time every Tuesday morning).
- Planning Council needs to hear ideas from the faculty as to how we can best address this opportunity for formalized team time.
- The plan is to collect ideas, identify the top 2-3 choices and make a recommendation that can be considered by the faculty and building administrators.

### **4. Committee Reports:**

- **Please watch for and read the minutes of our building committees.**
- Health and Wellness: meeting 3/10/11
- Technology Committee: watch for email announcing date of next meeting
- Powerschool Usage Committee: this committee has received 28 responses regarding the potential use of an online discipline referral option. (27 votes in favor of this).