

**BURNT HILLS-BALLSTON LAKE CENTRAL SCHOOL DISTRICT**

**Absentee Ballot Application for May 20, 2025**

**Under Education Law SEC. 2018-a**

A completed application must be received by the Deputy Clerk or Clerk of the Board at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be picked up at the District Office. The ballot itself must be returned to the Deputy Clerk or Clerk of the Board no later than 5pm. on Election Day.

Name of Applicant: \_\_\_\_\_

Residing at (Required. Provide your complete legal address):  
\_\_\_\_\_

Mailing address or PO Box number if different from the above:  
\_\_\_\_\_

**A. I hereby declare that I am a qualified voter of the Burnt Hills-Ballston Lake School District and that on the election day of May 20, 2025, I will meet all four of the following criteria:**

1. I am or will be over eighteen (18) years of age.
2. I am a citizen of the United States.
3. I have or will have resided in the Burnt Hills-Ballston Lake School District for at least thirty (30) days.
4. I am a registered voter in the Burnt Hills-Ballston Lake School District by virtue of having registered to vote with either the school district or my county Board of Elections.

**B. I will be unable to appear to vote in person at the School District election on May 20, 2025, because:  
(Place an "x" in the applicable box and provide other details as requested.)**

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1. I will be a patient in a hospital or unable to appear personally at the polling place on such day because of illness or physical disability.

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2. I am required to accompany or be with a spouse, child or parent who is also voting by absentee ballot.

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3. My duties, occupation, business or studies will require me to be outside of the county on the day of the election.  
(a) Explain briefly your position and the nature of the duties requiring such absence.

\_\_\_\_\_  
\_\_\_\_\_

- (b) My duties, occupation, business or studies are not of such a nature as to ordinarily require such absence.  
Describe the special circumstances on account of which such absence is required.

\_\_\_\_\_  
\_\_\_\_\_

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4. I will be on vacation outside of the county on the day of the election.

(a) Place or places where you expect to be on vacation \_\_\_\_\_

(b) The dates when vacation is expected to begin and end \_\_\_\_\_

(c) Name and address of employer, if any, and, if self-employed, so state \_\_\_\_\_  
\_\_\_\_\_

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5. I will be absent from my voting residence because of being detained in jail. (Check one of the following):

\_\_\_\_\_ (a) I am awaiting action from a grand jury.

\_\_\_\_\_ (b) I am awaiting trial.

\_\_\_\_\_ (c) I am confined in prison after conviction for an offense other than a felony.

**I hereby declare that the foregoing is a true statement to the best of my knowledge and belief, and I understand that if I make any material false statement in the foregoing statement of application for an absentee ballot, I shall be guilty of a misdemeanor.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Voter

## INSTRUCTIONS FOR ABSENTEE BALLOT APPLICATION

1. All applicants for an absentee ballot shall fill out in full the application on the front side of this form and sign it.
2. All absentee ballot applications must be received by the Clerk of the Board at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be delivered personally to the voter at the District Offices in the Hostetter Building.
3. Return this application to: Rebecca Manson, Deputy Clerk of the Board  
BH-BL Central Schools  
PO Box 1389  
Ballston Lake, NY 12019

If you prefer or if time is short, you may deliver the application yourself to the District Office in the Hostetter Leadership Center located at 88 Lakehill Road, Monday – Friday, from 8 a.m. to 4 p.m.

4. If you have questions, please contact Deputy Clerk of the Board Rebecca Manson at 518-399-9141, ext. 85020 or [rmanson@bhbl.org](mailto:rmanson@bhbl.org).