

The University of the State of New York  
**THE STATE EDUCATION DEPARTMENT**  
 Grants Finance, Rm. 510W EB  
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A  
 FEDERAL OR STATE PROJECT  
 FS-10-F Long Form (03/15)**

= Required Field

Local Agency Information		
Funding Source:	GEER ALLOCATION (CARES ACT)	
Report Prepared By:	Brenda Kane	
Agency Name:	Burnt Hills-Ballston Lake Central School District	
Mailing Address:	PO Box 1389	
	Street	
	Ballston Lake	NY 12019
	City	State Zip Code
Telephone # of Report Preparer:	518-399-9141 Ext 85030	County: Saratoga
E-mail Address:	brkane@bhbl.org	

- INSTRUCTIONS**
- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
  - Agencies should use only the FS-10-F Long Form to report actual project expenditures.
  - Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
  - All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
  - The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
  - Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
  - For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
  - For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

<b>SUPPLIES AND MATERIALS</b>			
Subtotal - Code 45			<b>\$36,133</b>
<b>Purchase Order Date</b>	<b>Vendor</b>	<b>Check or Journal Entry #</b>	<b>Amount Expended</b>
7/23/2020	Hill & Markes	85790	<b>\$2,350</b>
8/3/2020	Creatacor	85490	<b>\$4,683</b>
7/30/2020	Qualtrics, LLC	85856	<b>\$8,424</b>
8/19/20	Hill & Markes	85514	<b>\$3,605</b>
8/25/20	Open Water Solutions, LLC Sheperds	85320	<b>\$3,610</b>
9/16/20	Open Water Solutions, LLC Sheperds	85540	<b>\$3,765</b>
9/4/20	Aspire Technologies Partners, LLC	85889	<b>\$3,881</b>
8/21/20	Hill & Markes	85402	<b>\$5,051</b>
8/7/20	Hill & Markes	85514	<b>\$422</b>
2/12/21	CDW-G (PS)	86680	<b>\$229</b>
3/2/21	Lusco Paper Company (PS)	86913	<b>\$113</b>

CF121  
 ENTRY DATE 05/05/21  
 PROJECT 5895212670  
 SED CODE 520101060000  
 NYC DOC #

GRANTS FINANCE  
 PROJECT STATUS REPORT  
 CARES ACT - GEER  
 BURNT HILLS-BALLSTON LAKE CSD

RUN DATE 05/05/21

BUDGET DETAIL INFORMATION

PROF SALARY	15	0.00	BEGIN DATE	03/13/20
NON PROF SALARY	16	0.00	END DATE	09/30/22
PURCH SERVICES	40	0.00	AMENDMENT #	
SUPP & MATERIAL	45	36,133.00	CONTRACT #	
TRAVEL EXPENSE	46	0.00	STOP DATE	
EMP BENEFITS	80	0.00	REFUND CHECK #	
INDIRECT COST	90	0.00	IND COST RATE	2.2
BOCES SERVICES	49	0.00	INT ELIG	N
REMODELING	30	0.00		
EQUIPMENT	20	0.00		

BUDGET SUMMARY INFORMATION

FUNDYEAR	BUDGET SPLITS	PAID TO DATE	OUTSTANDING ENC
589521	0.00	0.00	0.00
589520	36,133.00	36,133.00	0.00
589519	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
<b>TOTAL</b>	<b>36,133.00</b>	<b>36,133.00</b>	<b>0.00</b>

LOG AND CONTRACT DATES

	RECEIVED	ENTERED	APPROVED
BUDGET	03/08/21	03/10/21	CONTRACT
INTERIM			
FINAL	04/21/21	05/05/21	

CASH DETAIL

ENTRY	DOC #	TRANS	ENC	RPT	LINE	AMOUNT	FUNDYR	MIR	PD	DT	STAT
031621	532726F	INIT	000	03/21	01	7,226.00	589520	030821			PAID
050521	538466F	FINAL	000	05/21	02	28,907.00	589520	042121			ENT

THIS FINAL EXPENDITURE REPORT HAS BEEN PROCESSED BY THE NEW YORK STATE EDUCATION DEPARTMENT. THIS SUMMARY REPLACES THE SIGNED COPY.