

# Burnt Hills-Ballston Lake Central School District Universal Prekindergarten (UPK) Application for 2026-2027

Dear Parent/Guardian:

The New York State Universal Prekindergarten Program (UPK) is an early childhood program that was established by the New York State Education Department (NYSED) to provide an early learning experience to children the year before a child attends kindergarten. The primary purpose of this program is to provide **four-year-old** students with an opportunity to access a high-quality prekindergarten program that will provide the foundation to help prepare them for future school success. Eligible families are defined as those who live in our District and have children who will be four years old on or before December 1, 2026. A child who is age-eligible to attend kindergarten for the 2026-2027 school year is **not** eligible for the UPK program.

The program is contingent upon the Burnt Hills-Ballston Lake Central School District receiving annual grant funding from the New York State Education Department.

**Attached please find the UPK application.** Applications will only be accepted for the 2026-2027 school year. When you return the application, please include copies of the following **required** documentation:

1. A copy of your child's birth certificate
2. A copy of the current physical (within the last 11 months),
3. A copy of up-to-date immunizations with the physician's name and address included

**In addition, please provide the following:**

1. Proof of District residency - THREE acceptable forms of proof required: valid driver's license; current utility bill; auto insurance policy/vehicle registration; bank account statement; voter registration; NYS Tax return; tax bill; or signed lease or housing documents
2. Census Form
3. Residency Questionnaire
4. Home Language Questionnaire

It is mandatory that the complete application be **returned no later than Tuesday, April 21st, 2026 at 3:30** to:

Burnt Hills-Ballston Lake Central School District

% Lyndsay Wilson

PO Box 1389

Ballston Lake, NY 12019

OR

A completed application along with required documentation can be submitted at the District Office located at:

88 Lakehill Road

Burnt Hills, NY 12027

If more applications are submitted than NYSED has funded for the District or the District has available with community partnerships, then a lottery system will be used to select children to participate in the program. All complete applications (those with **all** required documentation) that are received on time will be considered for the lottery. Parent(s)/Guardian(s) will be notified as soon as possible as to whether or not your child will be part of the UPK program.

For further information or assistance with this application, please contact Lyndsay Wilson [lwilson@bhbl.org](mailto:lwilson@bhbl.org). Thank you for your cooperation.

Sincerely, Lyndsay Wilson, UPK Coordinator

# Burnt Hills-Ballston Lake Central School District

## Universal Prekindergarten Program (UPK) Enrollment Application for 2026-2027

\*The offering of the UPK program is contingent upon the Burnt Hills-Ballston Lake Central School District receiving annual grant funding from the NYS Education Department and organizations in which to partner\*

Student Name: \_\_\_\_\_

Gender: \_\_\_\_\_

DOB: \_\_\_\_\_

(The child must be a resident of the district and be four years old on or before December 1, 2026. A child who is age-eligible to attend kindergarten **is not** eligible for the UPK program.).

Parent(s)/Guardian(s) Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### **UPK Program Locations:**

*\*Please indicate choice 1 and choice 2 for the two locations below. Preference will be given based upon the order in which names are pulled during the lottery.*

\_\_\_\_\_ YMCA at Good Shepherd Lutheran Church, 547 Saratoga Road, Glenville, NY 12302

- 27 slots available (3 classrooms)
- Time 8:00 am - 1:00 pm
- Wrap-Around Care available for a fee (circle what is needed):
  - AM Care - PM Care - Both - Not needed
  - FYI:

\*AM Care (7-8 am) Full-Time M-F

\*PM Care (1-6 pm) Full-Time M-F

\* Fees & Member rates apply.

- Sibling discounts and part-time rates are available, and scholarships are available as well, please refer to the Glenville Family YMCA website.

\_\_\_\_\_ Little Achievers, 2443 State Route 9, Malta, NY 12020

- 6 slots available
- Time 8:30 am - 1:30 pm
- Full day Wrap-Around Care available for a fee (hours are 7:30am-5:30pm- circle below)
  - Yes need care      No care needed

Do you currently attend Learning Ladder\_\_\_\_\_ or Little Achievers\_\_\_\_\_ (please x if at one of these locations currently and leave blank if not)

### **Support Services**

1. Does your child currently have an IEP? \_\_\_\_\_ yes \_\_\_\_\_ no
2. If yes, please mark the area(s) of need:
  - \_\_\_\_\_ Speech Therapy
  - \_\_\_\_\_ Occupational Therapy
  - \_\_\_\_\_ Physical Therapy
  - \_\_\_\_\_ Behavioral

### **PLEASE NOTE:**

- Transportation is not provided
- You will receive a follow-up email once your completed application has been received.
- If a lottery needs to be held, it will be in person on April 23rd at 10:00 in the HS Board Room.
- If your application is selected you will receive an acceptance email by April 24th, 2026
- If your application was not selected an email will be sent by April 24th, 2026

I have completed the application and submitted the required documentation. I understand that my application **will not** be considered for selection in the lottery unless all of the following documentation has been submitted.

### **Required Documentation**

- Birth Certificate
- Health Appraisal/Current Physical
- Immunization Record
- Residency Questionnaire
- THREE Proofs of Residency
  - 1st
  - 2nd
  - 3rd

- Census Form
- Home Language Questionnaire

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_